

## **REQUIRED INSPECTION CHECKLIST**

**PHONE: 405/282-1110**

**(Please provide 24 hr notice)**

### **CONTRACTOR/OWNER REQUEST**

- \_\_\_\_\_ Setbacks / Footing / Piers (prior to concrete pour)
- \_\_\_\_\_ Driveway & Curb Cut (prior to concrete pour)
- \_\_\_\_\_ Frame (after mechanical, electrical & plumbing rough have been approved)
- \_\_\_\_\_ Building Final (after completion of all other required inspections)
- \_\_\_\_\_ Sprinkler / Smoke Alarm System
- \_\_\_\_\_ Stormwater / Erosion Control
- \_\_\_\_\_ Certificate of Occupancy

### **LICENSED CONTRACTOR REQUEST**

- \_\_\_\_\_ Mechanical (Ground, Rough & Final)  
*\*\*Rough: prior to covering & concealment; before appliances/fixtures are installed*  
*\*\*Final: after completion of mechanical system*
- \_\_\_\_\_ Electrical (Temporary Pole, Rough, Service & Final)  
*\*\*Rough: after all unconnected wiring has been installed*  
*\*\*Final: after completion of all electrical work*
- \_\_\_\_\_ Plumbing (Ground, Rough & Final; Sewer & Gas Line Pressure)  
*\*\*Ground: after trenches are excavated and bedded; and prior to concrete pour*  
*\*\*Rough: prior to covering & concealment; before appliances/fixtures are installed*  
*\*\*Final: after completion of all plumbing work & fixtures in place*

### **Notes:**

1. Permanent Electrical Service will **NOT** be released until the final inspection and all other required inspections have been completed.
2. Re-inspection fee is \$25; Second Re-inspection fee is \$50
3. Post Address & Building Permit Number at the entrance of the property within sight distance from the street. Failure to do so will delay inspections and incur additional charges.
4. If the above inspections are not completed, no building final or certificate of occupancy will be issued.
5. When the work is completed, a Certificate of Occupancy (CO) **MUST** be issued. The CO will only be issued after the inspectors have verified that the work complies with the applicable codes, and that the building is safe to be occupied. A building cannot be legally occupied until a CO has been issued.